

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON  
WEDNESDAY 2<sup>nd</sup> NOVEMBER 2022 AT 7.00 pm**

**Present: -** Councillor Halliday (Chair)  
Councillors Beer, Hommell, Lane and Prowse.  
  
DCC Councillor Henderson  
  
M Isaac (Clerk)

**In Attendance:** Parishioner/Members of the Public - None

**160. APOLOGIES**

Apologies were received from Councillors Nel and Morton.

**161. MINUTES**

- a) RESOLVED, that the minutes of the meeting held on 5<sup>th</sup> October 2022 be approved as a correct record and signed by the Chairman.
- b) Matters Arising: There were no matters arising.

**162. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Chair reported the following:

- That the Bus Shelter refurbishment in Bakery Way had been completed.
- That the Queens Jubilee Commemorative bench had been installed
- That he and Councillor Beer had visited the Beaver Project at Otterton.

**163. DECLARATIONS OF INTEREST**

There were no declarations of interest announced.

**164. PUBLIC SESSION**

The Clerk on behalf of a Parishioner reported that there was ivy growing up the wall of the bus stop at the top of Vicarage Road and long brambles coming down the back wall and grass growing at the front of the St James bus stop.

**165. JURASSIC FIBRE INSTALLATION: UPDATE**

Jack Bostman, Community Engagement Ambassador briefly outlined the work being undertaken by Jurassic Fibre. Currently 770 properties in Landkey were now able to connect to fibre broadband with a further 806 properties committed to connect.

It was hoped that the project would be completed in the next 3 months. He agreed to send a summary status update for residents information.

#### **166. DCC COUNCILLOR REPORT**

DCC Councillor Henderson updated Council on the DCC Budget Position.

The increase in funding at last years Spending Review had been wiped out by rising inflation and increasing demand on Adult Social Care and Children's services. The Council had already budgeted to make £36 million of in year savings but must now find a further £37 million by the end of March. The required savings in 2023/2024 would be £75 million. These savings would mean that services would need to be cut and the following although not exclusive would be under consideration:

- Widespread cuts to public transport
- Further reductions in road maintenance and winter salting
- Closure of Community Services
- Withdrawal of support to external voluntary sector organisations
- Further rationing and reduction in levels of social care support

#### **167. NDC COUNCILLORS' REPORTS**

NDC Councillor Lane had no NDC issues to report.

#### **168. PART TIME MAINTENANCE PERSON**

The Chair reported that he and Councillors Beer and Nel had considered the applications received for the appointment of a part time maintenance person.

It was recommended that the preferred candidate Paul Prouse be appointed.

It was agreed that Paul Prouse be appointed on an ad hoc basis to undertake maintenance jobs within the Parish when required at the agreed hourly rate and that all tasks/jobs be authorised and communicated by the Clerk.

#### **169. SOCIAL MEDIA MANAGEMENT AND COMMUNICATIONS**

The Chair reported that Laura Conway had set up the Parish Council Facebook page and would be posting communications from the Clerk and monitoring responses and feedback.

It was agreed that Laura Conway be appointed at the agreed monthly fee for the above work and the outcomes/benefits reviewed in March 2023.

#### **170. NEW COMMUNITY BUILDING GROUP**

The Chair reported that he was in the process of making an application to the Charity Commission to establish the Mazzard Community Building Group as a Charitable Incorporated Organisation and had submitted an Awards for All grant application for £10,000 for architects' fees.

The group had issued a brief to a number of Architects and would be considering expressions of interest at its next meeting.

He had asked the Clerk to seek advice regarding the Lease of Community Building Land to the Charitable Incorporated Organisation.

**171. VENN QUARRY: UPDATE**

The Chair reported that there had been no updates regarding the development of Venn Quarry.

It was agreed that the Clerk seek an update from NDC Planning Officers.

**172. POLICE**

Councillor Henderson stated he would request that the mobile police camera van visit Landkey/Swimbridge to undertake speed checks especially at the Swimbridge Newlands entrance to the village.

**173. HIGHWAY MATTERS**

Councillor Lane reported that there were conflicting speed signs on either side of the road from Portmore to the new roundabout. On one side the sign indicated 30 mph and on the other 40 mph.

It was agreed that the Clerk raise the matter with the contractor.

The Chair stated that the contractor had confirmed that a footpath would be provided from the roundabout as far as Newport Road. The Council noted the response from the contractor on the small project suggested for funding.

**174. PLAYING FIELDS**

There were no issues reported.

**175. MILLENNIUM GREEN**

There were no issues to report.

**176. OLD SCHOOL CENTRE**

a) New Fire Alarm/Fire Risk Assessment and PAT Test

The Clerk reported that he had sought an updated fire risk assessment and a further quote for a new fire alarm.

It was agreed that Councillor Beer seek an electrician to undertake a PAT test and socket check.

b) Electricity Meters

The Clerk reported that he had contacted the Electricity provider regarding the de-commissioning of one meter and connecting the building supply to one meter.

It was agreed that a smart meter be installed.

## **177. PARISH COUNCIL WEBSITE AND NEWSLETTER**

There were no issues to report.

## **178. FINANCE MATTERS**

### **a) Payments**

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses/Annual Costs	£514.65
HMRC	Income Tax Payment: Clerk & Caretaker Salary	£92.80
R. Halliday	Sundries	£12.85
British Legion	Poppy Wreath	£50.00
RM Installations	Bus Shelter Refurbishment	£3,960.00
North Devon Council	Dog Bin Emptying	£78.00
Devon Communities Together:	Membership	£50.00
M. Isaac	Printer Ink Cartridge	£13.00
G. Lane	Bench Installation	£150.00

### **b) The current financial position**

The financial position as at 26 September 2022 - Current A/C £58,126.21 and - Business Reserve 9 September 2022 £23,266.48 and the half year accounts were noted.

### **c) Precept 2023/24**

RESOLVED that the precept for 2023/24 be £20,475 (no increase)

## **179. PLANNING MATTERS**

- (a) 76032 Extension and refurbishment of two storey dwelling (converted barn), Broadmoor Barn, Acland Road, Landkey

RECOMMENDED Approval

- (b) 75964 Variation of condition 2 (approved plans) attached to planning permission 73697 (erection of 4 dwellings and associated works) to allow for amended design and site layout to plots 1, 2 & 3, Land adjacent Springfield, Four Oaks Close, Landkey

RECOMMENDED Approval

## **180. CORRESPONDENCE**

The Council noted an email re Funding for North Devon Record Office

## **181. ITEMS FOR DISCUSSION AT FUTURE MEETINGS**

There were no issues raised.

**182. DATE OF NEXT MEETING**

It was noted that the next Parish Council meeting would be on Wednesday 7<sup>th</sup> December 2022 @ 7.00 p.m.

It was noted that Councillor Beer would lay the Remembrance Wreath on behalf of the Parish Council

Chairman

The meeting closed at 8.55 p.m.