

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON
WEDNESDAY 1st JUNE 2022 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Hommell, Morton and Prowse.

DCC Councillor Henderson

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - None

65. APOLOGIES

Apologies were received from Councillors Lane and Nel.

66. MINUTES

- a) RESOLVED, that the minutes of the meeting held on 4th May 2022 be approved as a correct record and signed by the Chairman.
- b) Matters Arising: There were no matters arising.

67. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

There were no items brought forward at the discretion of the Chair.

68. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

69. PUBLIC SESSION

There were no questions from Members of the public.

70. NDC COUNCILLORS' REPORTS

Due to the absence of NDC Members there were no NDC reports.

71. DCC COUNCILLOR REPORT

DCC Councillor Henderson reported the following:

- That the DCC Reserves was £131 million of which £86 million had be allocated.
- The Highways department would be concentrating their work on the A and B roads.
- That due to the cuts in Government funding all essential services were at risk. Parish Councils were being urged to express concerns at the cuts in Government funding to their MP.
- That work on the Venn Bridge was scheduled to start in August and take approximately 8 weeks to complete.

- That he had received concerns from a resident in Acland Road/Birch Road at speeding along the narrow twisty roads. He had requested Richard Sables to look at extending the 30-mph limit to the new development.

72. NEW COMMUNITY BUILDING GROUP

The Chair reported that the group had met on 25th May (minutes previously circulated). Martin Rich, Devon Communities Together had attended to give advice on the way forward. The next steps for the Group were to:

- Prepare a brief, undertake an interview process and select and appoint an Architects and agree a fee to take the scheme to planning consent stage.
- Seek a quote to engage a Solicitor to aid the preparation of the group as a Charitable Incorporated Organisation (COI) to establish a legal identity with limited liability.
- Prepare a feasibility study and seek funding via a lottery Awards for All grant.
- Prepare a Funding Strategy

73. COMMUNITY SHIELD AWARD 2022

It was agreed that Bill and Betty Parker be awarded the Community Shield for 2022 for services to the Parish over many years.

74. COVID IMPACT ON THE PARISH – PARISHIONERS AND BUSINESSES.

There were no issues raised. It was agreed that this item no longer be a standing agenda item.

75. GRANT APPLICATIONS

The Council considered and approved the following grant applications:

Landkey Brownies £300 towards the end of term event	Declaration of Interest
Landkey Senior Citizens £120 towards the annual luncheon event	
Landkey AFC additional £100 towards winter heating costs.	Councillor Hommell

76. AMENDED NEIGHBOURHOOD PLAN AREA

Councillor Halliday stated that he had had he had been in contact with the Chair of Swimbridge Parish Council and awaited a decision from Swimbridge Parish Council.

77. NEW COMMUNITY FACILITY TO CELEBRATE THE QUEENS PLATINUM JUBILEE.

The Chair agreed to put together a form of words for a plaque to be placed on the bench and email it to Councillors for consideration.

78. PUMP TRACK/SKATEBOARD PARK: UPDATE.

Councillor Hommell reported that there was nothing to report. It was agreed that this item no longer be a standing agenda item

79. BUS SHELTER – BAKERY WAY

The Clerk reported that he had sought quotes from 3 companies to refurbish the bus shelter.

A reply and quote had only been received from one company RM Installations of £3,300 + VAT.

It was agreed that the quote be accepted and that community grant funding support be sought from DCC Councillor Henderson and NDC Councillors Lane and Luggar

80. POLICE

There were no issues reported.

81. HIGHWAY MATTERS

The Chair reported that he had attended the recent ND Link Road liaison group meeting and work on the Landkey junction roundabout was scheduled to commence at the end of July.

82. PLAYING FIELDS

It was reported that the litter bins in the play area was not being emptied. The Clerk agreed to contact NDC to ask if they would empty the bin.

It was agreed that a request be put on the Landkey Facebook page seeking interested people to undertake ad hoc maintenance work in the Parish on behalf of the Parish Council.

83. MILLENNIUM GREEN

There were no issues to report.

84. OLD SCHOOL CENTRE

There were no issues to report.

85. PARISH COUNCIL WEBSITE AND NEWSLETTER

It was noted that Lynne Morton and Janet Dymond were both, after many years, stepping down from producing the newsletter.

The Chair reported that Charles Waldron had produced an online survey form and link on the village website for the ‘Shaping our future document’.

86. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses	£17.73
HMRC	Income Tax Payment – Clerk Salary & Caretaker	£92.80
J Snooks	Internal Audit	£225.00
St Pauls Church	Grant	£500.00
C. Waldron	Web site Maintenance & On-line Survey	£236.00
T. Hommell	Jubilee Balloons, Flags, Banner	£48.23
Lonsdale Direct	Newsletter	£137.00
B. Totterdell	Survey Monkey renewal – Community Hall Project	£384.00
S. Harman	Toilet Rolls – OSC	£2.69
C. Lovall	Jubilee Celebrations – Cake	£72.50
W. Hommell	Grass cutting – OSC	£30.00
R. Halliday	Jubilee Bunting	£66.35

b) The current financial position

The financial position as at 25 April 2022 - Current A/C £57,799.34 and - Business Reserve 11 April 2022 £23,264.14 was noted.

c) Audit 2021/2022

- i) That the Annual Internal Audit Report be noted.

Resolved that:

- ii) The Annual Governance Statement as outlined in section 1 of the Annual Governance and Accountability Return 2021/22 be approved and signed by the Chairman and Clerk
- iii) The Accounting Statements as outlined in section 2 of the Annual Governance and Accounting Return 2021/22 be approved and signed by the Chairman and Clerk
- iv) The Certificate of Exemption to be approved and signed by the Chairman and Clerk

87. PLANNING MATTERS

- a) 74859 Two storey side extension to dwelling, 4 Harford Way, Landkey

RECOMMENDED No objections

- b) 75289 Notification of works to trees in a conservation area in respect of removal of 2 Yew trees, St Pauls Church, Church Meadow, Landkey

RECOMMENDED No objections

- c) 74565 Outline application for the erection of three dwellings with all matters reserved (amended plan), Brookfield, Tanners Road, Landkey

RECOMMENDED Refusal for the following reasons:

- i) Concerns were expressed regarding the increase in traffic along a narrow road that already has traffic problems with vehicles trying to emerge onto the busy Blakes Hill Road.
- ii) Adjacent to a flood zone
- iii) The site was outside the development boundary.

88. CORRESPONDENCE

The Council noted a response from a Parishioner regarding the Council's decision regarding the provision of a dog waste bin for Harford Road (leading to Harford off Acland Road).

89. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

It was agreed that the following item be considered at the next meeting:

Increase in the number of Parish Councillors

90. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 6th July 2022 @ 7.00 p.m.

Chairman

The meeting closed at 9.00 p.m.