

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON  
WEDNESDAY 7<sup>th</sup> SEPTEMBER 2022 AT 7.00 pm**

**Present: -** Councillor Beer (In the Chair)  
Councillors Hommell, Lane (for minutes 113 – 126), Morton and Prowse.  
  
DCC Councillor Henderson  
  
M Isaac (Clerk)

**In Attendance:** Parishioner/Members of the Public - 2

**113. APOLOGIES**

Apologies were received from Councillors Halliday and Nel.

**114. MINUTES**

- a) RESOLVED, that the minutes of the meeting held on 6<sup>th</sup> July 2022 be approved as a correct record and signed by the Chairman.
- b) Matters Arising: There were no matters arising.

**115. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

There were no issues raised.

**116. DECLARATIONS OF INTEREST**

Councillor Prowse declared a Personal Interest in item 12 (e)(i) as a Member of Landkey Carols.

**117. PUBLIC SESSION**

There were no questions from Members of the public.

**118. COMMUNITY AWARD 2022**

Councillor Beer presented the Community Award Shield to Bill and Betty Parker for their services to Landkey over many years.

Bill and Betty Parker thanked the Council for the award.

**119. NDC COUNCILLORS' REPORTS**

NDC Councillor Lane reported:

- a) That Planning application 74565 Brookfield, Tanners Road, Landkey was likely to yield a Public Open Space off-site s106 contribution of £8,777. He had suggested that the funding could be used either in the play area on Tanners Road, the North Devon Homes

play area on Bakery Way, the millennium green or more funding towards the football club area.

- b) That due to various reasons but mainly due to the difficulty to recruiting HGV drivers as from 5 September green bin collections would be suspended for 2 weeks. This means that every green bin customer would miss one collection.

#### **120. NEW COMMUNITY BUILDING GROUP**

The Clerk updated Council on the Landkey Community Building Groups last meeting held 24<sup>th</sup> August to discuss the Architects Brief. (Minutes previously circulated).

It was agreed that the Parish Council submit the Awards for All grant application on behalf of the group but it was asked if the monies once received could be transferred to the group once it had been set up as a Charitable Incorporated Organisation.

It was asked if a Charitable Incorporated Organisation could reclaim VAT.

#### **121. INCREASE IN NUMBER OF PARISH COUNCILLORS: UPDATE**

The Clerk reported that the Local Government Boundary Commission for England were of the view that because of the wording used in the Order, there was no need for a formal review to allow a reversion to 9 members and therefore at next year's elections the number of Councillors on Landkey Parish Council would revert to nine Councillors.

#### **122. AMENDED NEIGHBOURHOOD PLAN AREA**

The Clerk reported that the Chairman had again attempted to contact the Chair of Swimbridge Parish Council but had had no response to date.

#### **123. POLICE**

There were no issues reported.

#### **124. HIGHWAY MATTERS**

- a) The Clerk reported the receipt of an email from Griffiths the ND Link Road Contractor (previously circulated) regarding complaints received regarding the ongoing works at the junction on Borners Bridge. The E Mail was noted.
- b) The Clerk reported that the ND Link Road Contractors had awarded some funding to Swimbridge Parish Council to help compensate for the inconvenience caused by works on the ND Link Road. Councillor Halliday had submitted two possible funding schemes in Landkey for consideration: provision of a fence between the MUGA and allotments and the removal of weeds etc from the designated Community Building site.

It was suggested that another suitable scheme would be the provision of a footpath/cycleway along the side of the Landkey roundabout up to Four Oaks Close.

## **125. PLAYING FIELDS**

- a) Part time Maintenance Person – Advert  
The Council considered a draft advert (previously circulated) regarding the engagement of a Part Time Maintenance Person to undertake duties around the Parish .

The advert as proposed was agreed.

## **126. MILLENNIUM GREEN**

There were no issues to report.

## **127. OLD SCHOOL CENTRE**

- a) The Clerk reported the receipt of a request from Landkey Carols to consider a discounted hire fee for use of the Old School Centre.  
It was agreed that in support of a Community activity a 50% discount be agreed £7.50 per 2-hour session.  
Councillor Prowse took no part in the discussions or voting thereon.
- b) The Clerk reported the receipt of a quote to replace the fire alarm.  
It was agreed that further quotes be sought.
- c) Concern was raised regarding the condition of the front door. Councillor Beer agreed to seek a quote for its repair/or provision of a new door.

## **128. PARISH COUNCIL WEBSITE AND NEWSLETTER**

The Clerk reported that it had been suggested that Parish Council has a Facebook Page. It was agreed that a Parish Council Facebook page be set up but that all items placed on the page be agreed by the Parish Council.

## **129. FINANCE MATTERS**

### **a) Payments**

RESOLVED:

That the following payments be approved:

#### August

HMRC	Income Tax Payment: Clerk & Caretaker Salary (July)	£93.00
North Devon Council	Dog Bin Emptying	£78.00
Glasdon	New Commemorative Bench	£799.81
Lonsdale Direct Solutions	Newsletter	£163.00

#### September

M. Isaac	Expenses (Aug/Sept)	£27.26
HMRC	Income Tax Payment: Clerk & Caretaker Salary (Aug)	£92.80
Glover Stanbury	Annual Pay Roll Management Fee	£289.20
R. Halliday	Community Shield Engraving	£9.95
C. Waldron	Quarterly Web site maintenance fee	£36.00

**b) The current financial position**

The financial position as at as at 29 July 2022 - Current A/C £51,134.42 and - Business Reserve 11 July 2022 £23,264.72 was noted.

**130. PLANNING MATTERS**

- a) 75390 Erection of a dwelling with associated works (replacement design to 73809), Land adjacent to Ring O'Bells, Landkey

RECOMMENDED that the concerns of the adjacent residents be taken into consideration by the Planning Officer.

- (b) 75825 Variation of conditions 2 (plans) & removal of condition 4 (landscaping) attached to planning permission 73858 (replacement of residential caravan and adjacent building with new single storey dwelling) to allow a change in design, Little Houle Farm, Landkey, Barnstaple

RECOMMENDED No Objections

**131. DCC COUNCILLOR REPORT**

DCC Councillor Henderson reported the following:

- That the current budget forecast was £40 million over budget and that discussions were being held to mitigate the forecasted overspend.
- That he had spoken to Matt Collins DCC Officer regarding residents concerns in Acland Road that its being used as a rat run. Unfortunately, the traffic data did not identify any accidents but he had requested that the Officer seek s106 funding contribution towards highway works.
- That a feasibility study was being undertaken to investigate the generation of renewable energy within the agricultural sector.

Councillor Beer raised concerns regarding the overgrown hedges in Denes Road and Birch Road which had narrowed the road causing problems for NDC Refuse vehicles to access properties to collect refuse. DCC Councillor Henderson agreed to contact Richard Sables DCC Officer for the area.

**132. CORRESPONDENCE**

The Clerk reported receipt of a letter advising of the closure of the existing shop/post office in Landkey. Concern was raised regarding the retention of the defibrillator at the front of the shop.

**133. ITEMS FOR DISCUSSION AT FUTURE MEETINGS**

The following item was agreed to be placed on the next meeting agenda:

Possible re-location of defibrillator

**134. DATE OF NEXT MEETING**

It was noted that the next Parish Council meeting would be on Wednesday 5<sup>th</sup> October 2022 @ 7.00 p.m.

Chairman

The meeting closed at 8.35 p.m.