

**MINUTES OF A VIRTUAL MEETING OF LANDKEY PARISH COUNCIL HELD
ON WEDNESDAY 7TH OCTOBER 2020 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Mrs Hommell, Mrs Nel (for minutes 61 -74),
Mrs Morton and Prowse

M Isaac (Clerk) and NDC Councillor Luggar

In Attendance: Parishioner/Members of the Public - 2

52. APOLOGIES

Apologies were received from Councillor Lane and DCC Councillor Edgell

53. MINUTES

a) RESOLVED, that the minutes of the meeting held on 2nd September 2020 be approved as a correct record and signed by the Chairman.

b) Matters Arising:

i) Minute 39 Saving Devon's Treescape Project: Update

The Clerk reported that he had contacted the Landkey Playing Fields Association who was looking to arrange a meeting soon.

**54 ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Clerk reported the receipt of a Planning Application, received after the publication of the agenda that required consideration before the next Parish Council meeting.

It was agreed to consider the application 71558 Bybrook, Newlands later in the agenda under Planning.

55. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

56. PUBLIC SESSION

There were no questions from Parishioners.

57. DCC COUNCILLOR REPORT

There was no DCC Councillor update

58. NDC COUNCILLORS REPORTS

NDC Councillors Councillor Luggar reported the following:

- That the Governance Committee had received a report from the external auditor, who, following the annual review had signed off the accounts for 2019/20. There was a likely deficit of £400,000 in this year's budget due to Covid 19 and the Council had set up a Member group to look at ways to reduce costs and increase income for the next financial year.
- The Strategy and Resources Committee consideration considered a report on whether financial assistance should be provided to victims of the flash flooding which occurred in Barnstaple on the 17 August 2020. It was considered that the Covid-19 Hardship Funding should not be utilised but that the one-off fund be from contributions from Councillors Community Grant Fund.
- That the Council had paid out £45 million in Business grants and £20 million in Business rate relief.
- That the Government would be issuing a Devolution Paper in November
- That the results of the grant applications for the Ilfracombe Waterfront Centre and Barnstaple High Street fund were awaited.

59. COMMUNITY AWARD 2020

It was agreed that the Chairman and Vice Chairman present the Community Award to Janet Dymond

60. CO-OPTION

The Council received presentations from two prospective candidates.

It was agreed following a secret ballot that Victoria Nel be co-opted onto the Parish Council.

61. ALLOTMENTS - UPDATE

The Chairman reported that the formal lease was still awaited from the Council's Solicitor.

It was agreed that NDC Councillor Luggar be authorised on behalf of the Parish Council to seek an update from the NDC Solicitor as no response was forthcoming from attempts made by the Chairman and Clerk

62. NEW COMMUNITY BUILDING - UPDATE

The Clerk reported that following the last Parish Council meeting he and NDC Councillor Luggar had contacted the NDC Economic Development Team for advice on the 'way forward'.

Following advice received it was agreed that the Clerk contact 'Devon Communities Together' to seek through its consultancy service Catalyst Consultancy a cost to design and carry out a public survey and then formulate a funding plan based on the outcomes.

63. PROVISION OF NOTICEBOARD ON OLD SCHOOL CENTRE FENCE

The Council considered the provision of an additional Parish Noticeboard in the Old School Centre area.

It was agreed that Councillor Beer seek a quote for the provision of a new noticeboard, location to be agreed.

64. POLICE

There were no issues to report

65. HIGHWAY MATTERS

- a) Speeding concerns on Newlands/Swimbridge Road Area: Update

The Clerk reported that he had spoken to DCC Councillor Edgell who had informed that the concerns would be assessed/reviewed in the context of the works to be undertaken to the North Devon Link Road and the consequent traffic impact.

- b) Parking Area next to the Village Shop

The Clerk reported the receipt of an email sent to the Chairman regarding the parking area next to the Shop. It was suggested that the parking area next to the store be marked with parking space lines as frequently there were 4 or 5 vehicles taking up space for approx. 6 or 7 cars. It was also suggested that an area immediately outside the store frontage was marked for store users only.

It was agreed to raise the issue with DCC to seek consent to mark out the areas and a cost from DCC Contractor to undertake the work.

- c) Gully – Stoney Lane End to Hunnacott

Councillor Prowse stated that the road gully from Stoney Lane End to Hunnacott was continually blocking up with overgrown vegetation and causing flooding problems. DCC who had rebuilt the gully some 10 years ago were now denying any responsibility for its maintenance.

It was agreed to raise the issue again with DCC and DCC Councillor Edgell

66. PLAYING FIELDS

The Clerk reported that a new Dog Bin had been purchased awhile ago but had not yet been installed.

Councillor Halliday agreed to investigate.

67. MILLENNIUM GREEN

There were no issues to report

68. OLD SCHOOL CENTRE

Councillor Beer reported that the door had now been repaired and that he had hired a dehumidifier to dry out the building.

He stated that the bags of rubber chippings had still not be collected and the old shed and contents needed to be removed. The grass and hedge also needed cutting.

It was noted that Mr T Rippon would take the bags of rubber chippings but was unable to load them onto the back of his truck.

It was agreed:

- a) That Councillor Beer arrange for the shed and contents (chairs) be removed and seek a price to load the bags of rubber chippings onto a lorry for removal.
- b) That once the area had been tidied up the grass and hedge be cut.

The Clerk reported that he had been advised that young people had been skateboarding the car park without the consent of the Parish Council.

It was agreed:

- a) That the insurance policy be checked for liability cover.
- b) In principle the Council had no problems with the supervised use of the car park for skateboarding.

69. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues to report.

70. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses/Stationary/Printer Ink	£53.24
C. Waldron	Web site quarterly Maintenance Fee	£33.00
Glover Stanbury	Payroll Management	£252.00
West of England Fire Protection	Annual Service and new extinguisher	£105.60
Landkey AFC	Additional Grant	£100.00
PKF Littlejohn	External Audit Fee	£240.00
Lonsdale Direct	Newsletter Printing	£121.00
R. Beer	Hire of Dehumidifier for Old School Centre	£142.00

b) Current Financial Position

That the following current financial position be noted: Current A/C as at 24 August 2020 - Current A/C £40,819.25 and 10 August 2020 - Business Reserve £23,260.27

c) Audit 2020/21

It was noted that the external auditor had signed off the accounts for 2019/20 and had not raised any issues.

71. PLANNING MATTERS

The Council considered the following planning applications:

- a) 70997 Extensions & Alterations to Dwelling (amended description), The Firs, Acland Road, Landkey

It was noted that the above application had been determined by North Devon Council

- b) 71558 Replace old flat roof with a new pitched roof & addition of spare room into the void at back of property, Bybrook, Newland, Landkey

RECOMMENDED no Objections

72. CORRESPONDENCE

- a) E Mails re suggestion for use of adopted telephone box, Church Meadow

The suggestions were noted for consideration at a later date.

- b) Letter from SSE Energy re upgrade of energy meters to smart meters – Old School Centre

It was agreed to contact SSE Energy regarding a joint tariff for gas and electricity

73. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

Update on Venn Quarry development
St Paul's Church – Future Uses

74. DATE OF NEXT MEETING

It was noted that the next virtual or face to face Parish Council meeting would be on Wednesday 4th November 2020 at 7.00 p.m.

Chairman

The meeting closed at 8.28 p.m.