

LANDKEY PARISH COUNCIL

Minutes of the Parish Council meeting held in the Old School Centre on Wednesday 7th June 2017 at 7.30 p.m.

Present: - Chairman Councillor Prowse

Councillors Halliday, Mrs Hommell, Lane, Mrs Morton and Mrs Pollard

Also Present: M. Isaac Parish Clerk and NDC Councillor Luggar.

Apologies:- Councillors Beer, Lovell and Medland and DCC Councillor Edgell

42 WELCOME

The Chairman welcomed Councillor Mrs Pollard to her first Parish Council meeting

43 MINUTES

The minutes of the meeting held on the 3rd May 2017 were approved as correct records and signed by the Chairman.

It was noted that in relation to minute 30 there had been no formal vote

44 DECLARATIONS OF INTEREST

There were no declarations of interest announced.

45 QUESTIONS TO THE PARISH COUNCIL

The following issues were raised by Parishioners.

A Parishioner reported that the island in the middle of the road by the bus stop on Blakelands Road was overgrown.

It was agreed to that Mr Keenor be asked to clear the weeds etc on the island and also the overgrown areas in the village and cut the hedge around the Old School Centre.

It was also reported that the directional signs when travelling from Bishops Tawton had been erected on higher posts. This would hopefully, avoiding previous problems when the signs were too low and far forward and obstructed the view of on-coming traffic from Landkey to Barnstaple (when travelling from Bishops Tawton).

46 REPORT OF COUNTY COUNCILLOR

In the absence of Councillor Edgell there was no DCC update report

47 REPORT OF DISTRICT COUNCILLORS

Councillor Lane reported that the NDC Executive had agreed to continue with the TAP Fund for 2017/18.

He also reported that NDC were looking at disposing of more of its assets and that the car park area to the rear of Church Walk, the lane and forested 'Primary School' area to the rear was included on the proposed list for disposal.

It was agreed that NDC be asked to keep the Parish Council informed and consulted at all stages regarding any proposals to dispose of the land.

Concern was expressed at any proposals to sell the forested 'Primary School' area

Councillor Luggar reported that he had attended a meeting regarding Venn Quarry and it had been agreed that the Environment Levy would be split between Landkey and Bishops Tawton Parishes. Improvements had also been agreed to the footpath and cycleway

48 STREET NAMING – DEVONSHIRE HOMES DEVELOPMNT OFF BIRCH ROAD

The Council considered a request from NDC to submit a name for the Devonshire Homes 77 dwellings off Birch Road.

It was agreed that it be queried whether the name was for the development as a whole or would there be separate names for each of the cul-de-sacs etc

The Parish Council agreed 2 possible suggestions:

Harford Way and Newland View.

It was re-affirmed that the development should not make any reference to the name Mazzard.

49 ALLOCATION OF S106 FUNDS

The Clerk reported the s106 fund allocation figures. It was noted that not all the sums had yet been received/banked and that some sums would not be received for a number of years.

It was also noted that there would be time limits on when some of the funds had to be spent.

It was reported that North Devon Homes had removed equipment from the Bakery Way Play Area due to safety concerns following the deterioration of the wooden posts.

It was also reported that quotes to replace/upgrade the safety surface in the Parish Council play area in Tanners Road had not yet been obtained.

It was agreed in principle that s106 funding be requested to be released to provide new equipment/play surfacing as required for both play areas.

It was stated that the area around the seats/tables adjoining the Tanners Road play area needed cutting/strimming.

It was agreed:

- a) That Miles Sellick, North Devon Homes be invited to attend the next Parish Council meeting to discuss the Bakery Way Play Area.
- b) That authority be delegated to the Chairman and Clerk to seek quotes for the replacement of the safety surface in the Tanners Road play area and seek s106 funding.
- c) That Councillor Mrs Pollard seek a price for cutting/strimming the area around the seats/tables adjoining the Tanners Road play area on fortnightly basis and that the Chairman be authorised to accept a price.

50 LANDSCAPE/FLOWER BED AREAS, BLAKESHILL ROAD/TANNERS ROAD/SOUTH HAYES COPSE: FUTURE MAINTENANCE

It was noted that this item had been raised by Councillor Lane as the areas needed to be tidied up.

It was agreed that Councillor Mrs Pollard contact St Johns Garden Centre to seek a maintenance free design for all 4 flower beds in the village.

51 NEIGHBOURHOOD PLAN

It was noted that the public meeting to test Community interest would be held in the Village Hall on 18 July 2017 at 7.00 p.m. and that Graham Townsend NDC would be attending.

The leaflet had been printed and would be circulated with the newsletter

52 POLICE

There were no issues to report.

53 HIGHWAY MATTERS

It was reported that the Devonshire Homes construction traffic was trying to use Denes Road for access instead of Blakeshill Road.

It was agreed that Shaun Harrington NDC be requested to ask Devonshire Homes to erect directional signs to send construction traffic up Birch Road

54 PLAYING FIELDS

There were no issues to report

55 MILLENNIUM GREEN

There were no issues to report

56 OLD SCHOOL CENTRE

There were no issues to report

57 PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues to report

58 NEW BUSINESS CORRESPONDENCE

The Council noted the receipt of the following:

- a) Letters from St Pauls's Church and Landkey Village Hall thanking the Parish Council for its grant support.

- b) A letter from Seafarers UK regarding the flying of the Red Ensign for Merchant Navy Day.

59 FINANCE

RESOLVED:

a) Payments

The following payments were approved: -

M. Isaac	Clerk's Expenses (including the purchase of a projector)	£	325.09
C. Waldron	Web Site Maintenance	£	30.00
Wickstead	Provision of New Play Equipment	£	3,407.57
J. Snook	Internal Audit Fee	£	200.00
Zurich Insurance	Insurance Policy renewal	£	2,009.31

b) Audit

(i) Annual Return 2016/17 (General): -

The Council noted the issues raised by the Auditor in her letter to the Clerk.

(ii) Audited Receipts and Payments Account 2016/17:-

The Council noted that the Auditor had advised the Council to ratify the Receipts and Payments Account 2016/17"

(iii) Annual Return (Specific)-

The Council noted that the Auditor had confirmed that all the relevant sections of the return had been completed and advised Councillors that, if they saw fit, they should adopt the Return and that it should be completed and signed by the Chairperson/Clerk (Responsible Financial Officer) as necessary.

RESOLVED that:

The Annual Return 2016/17, Receipt and Payments Account 2016/17 and Bank reconciliation 2016/17 be APPROVED.

60 PLANNING MATTERS

There were no further planning issues raised.

Councillor Halliday updated the Council on the Planning Applications considered at the Planning Sub Committee prior to the Council meeting.

61 ITEMS FOR DISCUSSION AT NEXT MEETING

There were no items raised.

62 NEXT MEETING

It was noted that the Annual Parish Council meeting would be held in the **OLD SCHOOL CENTRE** on Wednesday 5th July 2017 at 7.30 p.m.

Chairman

Meeting closed at 9.25 pm.