

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON
WEDNESDAY 6th OCTOBER 2021 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Hommell, Lane, Nel, Morton and Prowse.

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - 1

138. APOLOGIES

Apologies were received from DCC Councillor Henderson.

139. MINUTES

- a) RESOLVED, that the minutes of the meeting held on 1st September 2021 be approved as a correct record and signed by the Chairman.
- b) Matters Arising: There were no matters arising.

140. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

The Clerk raised the following matters:

Remembrance Sunday Poppy Wreath. It was agreed to contribute £50 to the Royal British Legion for a Poppy Wreath and that Councillor Beer lay the wreath on behalf of the Parish Council.

Defibrillator outside the shop. It was noted that the defibrillator outside the shop had not been registered with the emergency authorities. It was agreed that the Clerk register the defibrillator.

Defibrillator at the Football Club. It was noted that the football club had submitted a request to the Landkey United Charities for a grant towards the cost.

141. DECLARATIONS OF INTEREST

The following declarations of interest were made:

Councillor Prowse declared an interest in the grant request from Landkey Sings as a Member of the group.

Councillor Lane declared a Personal Interest in Planning Application 73809 as it adjoined land in his ownership.

142. PUBLIC SESSION

There were no questions from Members of the public.

143. NDC COUNCILLOR'S REPORTS

NDC Councillor Lane reported that the District Council had set up a Joint Committee with Torridge District Council to review the ND/Torridge Local Plan.

144. DCC COUNCILLOR REPORT

In the absence of DCC Councillor Paul Henderson there were no issues to report.

145. RE INTRODUCTION OF BEAVERS.

The Council noted a request from Bishops Tawton Parish Council regarding the introduction of Beavers along the Venn Stream and awaited further information.

146. NEW COMMUNITY BUILDING GROUP

The Chairman reported that some Members of the working group had visited Willand Village Hall and that a public event would be held on the survey results in the village hall on 4th November.

147. SHAPING OUR FUTURE- AIMS AND OBJECTIVES DOCUMENT.

The Council noted the 'Shaping Our Future' 4th draft document previously circulated.

David Wyborn agreed to assist with updating the document.

It was agreed that the document should be updated and that Councillors Prowse and Nel liaise with Mr Wyborn and present the updated document to a future Council meeting for consideration.

148. VENN QUARRY DEVELOPMENT: UPDATE

Councillor Lane agreed to seek an update from North Devon Council Planners.

149. BABLEIGH VALLEY – PLANNING DEVELOPMENTS

Councillor Prowse stated that he had report his concerns regarding the works that had been undertaken in the Valley to North Devon Council but had not yet received a response.

150. COVID IMPACT ON THE PARISH – PARISHIONERS AND BUSINESSES.

It was agreed that the Parish Council should be proactive in encouraging Community activities and re-starting groups that have not reformed in the Village following Covid.

151. PROVISION OF FENCING BETWEEN THE MUGA AND ALLOTMENT LAND.

The Chairman reported that quotes were being sought to provide the fencing.

152. AMENDED NEIGHBOURHOOD PLAN AREA

The Clerk reported that he had spoken to the Clerk to Swimbridge Parish Council regarding the inclusion of land up to Star Cross Farm on the south side of the road and to Crossways on the north side in Swimbridge Parish in a new neighbourhood plan area and was awaiting a response.

153. QUEENS PLATINUM ANNIVERSARY CELEBRATION

The Chairman reported that he had spoken to Michael Gee regarding the Parish Council also marking the celebration and seeking the views of the Millennium Green Trustees as to what would complement their proposal.

154. POLICE

Councillor Lane reported that the Police were looking to bring extra Officers to North Devon.

155. HIGHWAY MATTERS

Councillor Lane raised concerns with the speed monitoring in the village. It was agreed to request reports on the speed data gathered and the dates/times of the speed monitoring.

The Chairman agreed to raise the issue at the North Devon Link Road Liaison meeting.

156. PLAYING FIELDS

The Clerk reported the receipt of a quote from Graham Lane to replace the broken posts and panels in the Play Area of £350.

Councillor Beer agreed to seek another quote.

157. MILLENNIUM GREEN

There were no issues to report.

158. OLD SCHOOL CENTRE

There were no issues to report.

159. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues to report.

160. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses	£18.78
HMRC	Income Tax Payment – Clerk Salary	£125.20
West of England Fire Protection	Annual Inspection	£43.20
Lonsdale Direct Solutions	Newsletter	£137.00
PKF Littlejohn	External Audit	£240.00
Royal British Legion	Poppy Wreath	£50.00
Landkey Sings	Grant	£300.00

b) **Current Financial position**

That the current financial position as at 24 August 2021 - Current A/C £45,924.08 and - Business Reserve 9 August 2021 £23,262.59 be noted.

The Council noted the half year bank reconciliation.

c) **Audit 2020/21**

The Clerk reported that the external audit had signed off the 2020/21 accounts but had commented that the internal auditor report had not been put on the website.

161. PLANNING MATTERS

- a) 73858 Replacement of residential caravan and adjacent building with new single storey dwelling, land at Little Houle Farm, Acland Road, Landkey.

RECOMMENDED Approval subject to it being well screened.

- b) 73809 Erection of one dwelling (renewal of planning permission ref: 64254) (amended site plan), Land to rear of Ring O'Bells Cottages, Manor Road, Landkey

RECOMMENDED No comment

- c) 74034 Listed building application for installation of a steel frame to support the first floor, Appletree Cottage, Blakes Hill Road, Landkey

RECOMMENDED Approval

162. CORRESPONDENCE

Bus Shelter – Bakery Way

The Chairman reported that he had received an email from a resident regarding the condition of the Bus Shelter in Bakery Way.

It was agreed:

- a) That Councillor Beer seek a quote to repaint both Bus Shelters in Bakery Way
b) That Councillor Nel seek a quote to clean both Bus Shelters in Bakery Way

Landkey Carols

The Council considered a grant request from Landkey Carols and agreed a grant of £300 towards the group programme of activities.

163. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no items raised.

164. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 5th November 2021 @ 7.00 p.m.

165. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

- a) That under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item as it involves the likely disclosure of exempt information as defined by paragraph 3 of part 1 of Schedule 12A of the Act (as amended from time to time) namely information relating to the financial or business affairs of any particular person (including the authority holding the information).
- b) That all documents and reports relating to the item be confirmed as Not for Publication.

166. CLAIM

It was agreed that the Clerk speak to the Council's Insurer and that authority be delegated to the Clerk in consultation with the Chairman and Vice Chairman to act on the advice of the Insurer.

Chairman

The meeting closed at 9.05 p.m.