

**MINUTES OF A VIRTUAL MEETING OF LANDKEY PARISH COUNCIL HELD
ON WEDNESDAY 6th JANUARY 2021 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Mrs Hommell, Lane, Mrs Nel and Prowse.

M Isaac (Clerk) and NDC Councillor Luggar

In Attendance: Parishioner/Members of the Public - 1

119. APOLOGIES

Apologies were received from DCC Councillor Edgell

120. MINUTES

- a) RESOLVED, that the minutes of the meeting held on 2nd December 2020 be approved as a correct record and signed by the Chairman.
- b) Matters Arising:
- i) Minute 98 DCC works, Acland Bridge: Update

The Clerk reported the following response from David Wines, DCC:

- The Road Restraint System (RRS) at Acland Bridge was identified as defective during a routine inspection of the RRS present on the A361. As the standards had changed since its installation a Road Restraint Risk Assessment Process (RRRAP) was undertaken to determine if the RRS was still required at Acland Bridge. In this case the recommendation was to remove the RRS as it was no longer required.
- The Acland Road scheme was identified as a part of a county wide scheme assessing and removing these obsolete barriers where possible on the A and B road network. In assessing and removing these obsolete barriers DCC no longer had to undertake costly inspections nor provide an up dated system at a significant cost.
- The gap between the hedge bank and the parapet was required to provide access for future bridge maintenance and inspection and was now compliant to Construction Design Management Regulations 2015.
- The gaps were not deemed to be a safety defect as there was no vertical drop and the A361 NDLR boundary fence is still in place, therefore preventing access onto the highway. The new fence adjacent to the layby was there to discourage fly tipping at this location which was prevalent in the past.
- The visibility exiting Harford Road at this location in relation to the Mean Speed and frequency of traffic was deemed acceptable.
- Following a speed survey (Mean speed 26mph), safety audit and maintenance audit the installation of the hedge banks provided a ‘maintenance free’ solution to prevent vehicles from ‘end spiking’ the bridge and therefore significantly damaging the parapet.
- The scheme was procured and delivered via Devon County Council’s Minor Works Framework for a total of £14,873.05.

The Council expressed concern at the response from DCC and agreed to seek confirmation that the visibility at the Harford junction end was acceptable and in accordance with DCC standards.

It was also suggested that a gate be provided to replace the wooden pallet to fill the gap at the Birch Road end.

121. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

The Clerk reported that Tawstock Parish Council had upgraded the Zoom package to enable unlimited meeting time. They had agreed to allow Landkey Parish Council use of the unlimited Zoom meeting time subject to Landkey Parish Council paying half the monthly cost.

It was agreed that the offer be accepted and Landkey Parish Council pay half the monthly fee.

122. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

123. PUBLIC SESSION

There were no questions from Parishioners.

124. ST PAULS CHURCH RECOVERY PLANS.

The Council waived standing orders to allow Mr C Waldron to address the Council.

Mr Waldron reported that:

- Two Christmas services were held, under strict Covid-safe rules.
- The outdoor Carol Service on 20th December attracted possibly 80 people, an attendance similar to that which might have been expected in normal times in the church.
- Christmas Mass on 24th December was attended by 22 people, again similar to normal.
- Services continue each Sunday under Covid-safe rules with a typical congregation of around 12.
- Attendance at the Christmas services seemed to demonstrate that there is support within the parish for St Paul's.
- St Pauls' aim was to be involved with and relevant to the community organisations of the parish, a point underlined by Revd Shaun last Sunday.
- Focus now (other than getting through the pandemic) should be to get the message of St Paul's desire to engage more fully out to other sections of the community.
- He asked can Landkey PC offer advice on whom to contact – e.g. local leaders or businesses?

It was suggested that the village Face Book page and Newsletter be used to inform parishioners and seek support and ideas for the use of the Church.

It was agreed that Mr Waldron be invited to update the Council when considered appropriate.

125. DCC COUNCILLOR REPORT

There was no DCC Councillor update

126. NDC COUNCILLORS REPORTS

NDC Councillor Luggar reported that NDC was continuing the Community Support Hub to assist vulnerable people during the pandemic.

127. PROVISION OF EMERGENCY FLOOD KIT.

The Clerk reported that there was no update.

128. NEW COMMUNITY BUILDING GROUP – TERMS OF REFERENCE AND APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES

The Council considered the draft terms of reference for the Community Building Group (previously circulated).

The following views were expressed:

- That that there should be regular reporting to the Parish Council and a standing item on the agenda. The PC should reserve the right to agree the membership of the Group and maybe even to either veto or insist on individual membership as the responsible public body.
- That the document be amended to list the milestones and that approval be required by the Parish Council at each milestone.
- That clauses be included that enable the Parish Council to modify the document as and when required. Councillor Nel agreed to research and provide the necessary clauses.

It was agreed that the document be amended to include the above comments and a further draft considered at the next Parish Council meeting.

It was noted that other names had been put forward for appointment to the group.

Appointment of Parish Council representatives.

It was agreed:

- That the Chairman and in their absence the Vice Chairman be appointed as standing members of the Community Building Working Group
- That Councillor Mrs Hommell be appointed as the other representative to be reconsidered on an annual basis.
- That the Parish Clerk act as the Clerk to the working group and remunerated for 5 hours per month, to be review if required.

129 ADOPTED TELEPHONE BOX, CHURCH MEADOW – PROPOSED USES

It was agreed to seek proposed uses for and volunteers to look after the adopted phone box via the newsletter and face book page and include as a standing item on future agenda.

It was also agreed that quotes be sought to re-paint and refurbish the phone box.
It was noted that the equipment had not been removed. The Clerk agreed to contact BT.

130. POLICE

There were no issues to report.

131. HIGHWAY MATTERS

The Clerk reported that following Councillor Nel's concerns regarding the possible loss of the free School Bus to Park School from Landkey as from next February 2021, due to the safe route agreed by DCC, he had spoken to DCC Councillor Edgell who was not aware of the matter and had requested information as to where and by who the issued had been raised.

Councillor Nel stated that there had been a confused message and what had occurred was that some pupils had wrongly been issued with free bus passes that had been revoked.

The Chairman stated that he had sought quotes to provide flashing traffic radar speeding signs to reduce speed through the village, at both ends of the village.
Indicative costs were £2,000 per sign. There would be limited maintenance as the signs would be solar powered. DCC consent would be required to locate the signs on posts adjacent to the highway. Grants may be available to assist with the costs.

It was agreed that definitive costs be circulated for consideration at the next meeting.

Venn Bridge – Councillor Lane stated that the road was still closed with access only.

It was agreed to seek when the necessary works would be completed and the road re-opened.

132. PLAYING FIELDS

There were no issues to report.

133. MILLENNIUM GREEN

There were no issues to report.

134. OLD SCHOOL CENTRE

Councillor Beer reported that the sacks of rubber chippings had been removed.

He asked if Councillors would be happy for the old Shed to be advertised for free subject to collection. It was agreed that it be advertised on the face book page.

135. PARISH COUNCIL WEBSITE AND NEWSLETTER

It was noted that the February/March newsletter would be published on-line.

136. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses	£11.14
HMRC	Income Tax Payment – Clerk Salary	£112.20

b) Current Financial Position

That the following current financial position be noted: As of 24 November 2020 - Current A/C £51,326.39 and 9 November 2020 - Business Reserve £23,260.85

137. PLANNING MATTERS

The Council considered the following planning application:

- a) 72636 Extension and alterations to dwelling, 15 Church Meadow, Landkey

RECOMMENDED Approval

- b) 72437 Erection of a dwelling, Orchard Leat, 3A Castle Court, Blakes Hill Road, Landkey

RECOMMENDED REFUSAL the proposal was considered not appropriate for the site. The size of the building was over-bearing and overintensive for the site. and proposed location too close to the boundary edge.
The view expressed regarding the detrimental effect on the hedgerows and surrounding habitat and wildlife is supported.

- c) 72585 Demolition of existing redundant outbuildings and construction of an oak framed garage comprising two carports and one workshop in its place, Merioneth, Vicarage Road, Landkey

RECOMMENDED Approval

138. CORRESPONDENCE

There was no correspondence to report.

139. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

It was agreed that the following standing item be included on the agenda:

Covid Impact on the Parish – Parishioners and Businesses

140. DATE OF NEXT MEETING

It was noted that the next virtual or face to face Parish Council meeting would be on Wednesday 3rd February at 7.00 p.m.

Chairman

The meeting closed at 8.50 p.m.