

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL HELD ON
WEDNESDAY 6th APRIL 2022 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Hommell and Prowse (Minutes 1 – 20 only).

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - None

1. APOLOGIES

Apologies were received from Councillors Lane and Morton.

2. MINUTES

- a) RESOLVED, that the minutes of the meeting held on 2nd March 2022 be approved as a correct record and signed by the Chairman.
- b) Matters Arising: There were no matters arising.

3. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

- a) Queens Jubilee Plans – Millennium Green. The Chair reported that he and Councillors Beer and Hommell had attended a meeting to discuss plans for the Queens Jubilee Celebrations on the Millennium Green. He would continue to update Council on progress.
- b) Planning Application 72820 Land off Birch Road s106 funding.

The Chair reported that he had received an email from David Wyborn regarding the above application that was going to be considered at the NDC Planning Committee on 13 April informing that the application was recommended for approval and there was a reference to a contribution towards a community building but the NDC Parks Team had not set out a figure.

The Clerk reported that Councillor Lane had advised that £460,000 had been identified of which £89,000 had been identified for Play Place.

It was agreed that NDC Planning be informed that Landkey has an identified site for a Community Building and was currently working towards its delivery and any s106 funds should be allocated towards the new Community Building at the earliest opportunity from the development.

4. DECLARATIONS OF INTEREST

Councillor Hommell declared an interest in the grant application from Landkey Football Club as her husband was the secretary.

5. PUBLIC SESSION

There were no questions from Parishioners.

6. NDC COUNCILLORS' REPORTS

There were no NDC Councillors reports.

7. DCC COUNCILLOR REPORT

There was no DCC Councillor report.

8. SHAPING OUR FUTURE- AIMS AND OBJECTIVES DOCUMENT

The Council noted the 6th draft document and the recommendations of the Consultation Working Group (previously circulated).

The following recommendations of the working group were agreed:

- That Councillor Richard Halliday send David Wyborn extra images around Landkey (3 or 4) in the next 2 weeks
- That David Wyborn updates the draft document ready for circulation and consultation by 1st week in June 2022.
- That the Parish Council investigate routes /resources for an online survey (e.g., Survey monkey) to conduct on-line consultation and that Councillor Prowse contact Charles Waldron to see if this was something he could implement
- That the Survey focus on the main aims of the plan plus 'any other comments/ideas'
- That hard copies of the Plan and survey only to be available on request (given the print and logistic issues)
- That the Parish Council discuss with the Parish Clerk a list of other bodies to be consulted. e.g., neighbouring parishes, NDDC, DCC, MPs etc.
- That the consultation process begins in June 2022 and close off of responses be by the September 2022 Parish Council meeting.
- That the target final version to include any amendments in light of responses be agreed by end of 2022.

9. NEW COMMUNITY BUILDING GROUP

The Chair reported that the Working Group had visited Filleigh and Swimbridge Village Halls and gathered useful advice and information and that he would be attending the next Devon Hallshare Group meeting.

10. INTRODUCTION OF BEAVERS IN THE VENN STREAM

No further action at present. It was agreed to await further information/contact from the local Beaver action group.

11. COVID IMPACT ON THE PARISH – PARISHIONERS AND BUSINESSES.

There were no issues raised

12. PROVISION OF FENCING BETWEEN THE MUGA AND ALLOTMENT LAND.

Councillor Halliday reported that he had contacted the Chair of the Allotment Association and advised of the quotes received. He sought the Associations ability to raise funds and awaited a proposal.

13. AMENDED NEIGHBOURHOOD PLAN AREA

The Clerk reported that he had had no response from Swimbridge Parish Council.

Councillor Halliday agreed to contact the Chair of Swimbridge Parish Council.

14. ASSETS INSPECTION

The Clerk reported that Councillor Halliday had met the consultant on site to assess the work required. A quote of £140 + VAT had been received for an initial visit and inspection template.

It was agreed that no action be taken at present but that Councillor continue to be vigilant when walking around the village.

15. NEW COMMUNITY FACILITY TO CELEBRATE THE QUEENS PLATINUM JUBILEE.

The Clerk had previously circulated a brochure of the different types of benches.

The Chairman reported that he had spoken to the WI who no objections to their existing bench by the shop being replaced.

It was agreed that a price be sought for a metal sided maintenance free bench for consideration at the next Parish Council meeting.

16. PUMP TRACK/SKATEBOARD PARK: UPDATE.

Councillor Hommell reported that there was nothing further to report.

17. BUS SHELTER – BAKERY WAY

The Clerk reported that the Bus Shelter was owned by the Parish Council.

Councillor Halliday informed Council of further correspondence he had received from residents seeking its removal.

It was agreed:

- That due to anecdotal evidence from other residents that the bus shelter was used and that it was a village facility that the bus shelter be retained and refurbished.
- That a quote/s be sought for its refurbishment and advice from NDC and DCC be sought for suitable contractors.

18. SIGNAGE – BOOK EXCHANGE AND DEFIBRILLATOR.

The Council considered a quote from Blue Orange to supply 2 signs one for the Book Exchange and the other for the Defibrillator.

It was agreed that the quote of £115.61 for the 2 signs be accepted.

19. NEW CODE OF CONDUCT.

The Clerk reported that the Local Government Association had put in place a new Model Code of Conduct. The idea behind this was to make the position simpler and clearer for the public and councillors alike whilst ensuring high standards.

North Devon District Council had adopted the new Code of Conduct last year.

To ensure consistency across the District of North Devon (as well as across the country generally) it was strongly recommended that Town and Parish Councils adopt the new Code of Conduct.

It was agreed that the New Code of Conduct be adopted.

20. GRANT APPLICATIONS

The Council approved the following grants to community organisations 2022/23:

		Cllrs. Declaration of interest
Landkey AFC	£500.00	Cllr Hommell
Millennium Green Trust	£500.00	
St Pauls Church	Deferred to await updated accounts	
Landkey Playing Field Cttee	£350.00	

Councillor Hommell declared an interest in the Landkey AFC application and was not present at the meeting during the discussion or voting thereon.

21. POLICE

There were no issues reported.

22. HIGHWAY MATTERS

The Chair reported that he had attended the last ND Link Road Liaison Group meeting and that there had been 87 unusual traffic movements since January 2022.

23. PLAYING FIELDS

There were no issues to report.

24. MILLENNIUM GREEN

The Chair reported that the litter bins were overflowing.

It was agreed that North Devon Council be requested to empty the 2 litter bins on a weekly basis at a cost of £2.50 per bin.

25. OLD SCHOOL CENTRE

Councillor Beer reported that the side door to the alley way/front door/ had been repaired and that Councillor Hommell had agreed to remove the vegetation/ivy growth. The new outside light had also been installed.

It was agreed that Wayne Hommell be requested to cut the grass outside the OSC Building and remove the weeds on the new Community Building Site.

26. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues to report.

It was agreed that the better quality continue to be used for the Parish Newsletter.

27. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses + Ink	£30.49
HMRC	Income Tax Payment – Clerk Salary	£151.40
RoSPA Play safety Ltd	Annual Play Area Inspection	£88.20
DALC	Annual Membership	£482.72
Lonsdale Direct Solutions	Newsletter	£134.00
R Williams	OSC Repairs	£150.00

b) Financial position.

The financial position as of 24th February 2022 - Current A/C £50,246.02 and – Business Reserve 9th February 2022 £23,263.75 was noted.

28. PLANNING MATTERS

- a) 74959 Replacement of existing air source heat pumps to dwellings, 23 - 24 Castle Mill, Landkey, Barnstaple

RECOMMENDED Approval

29. CORRESPONDENCE

There was no correspondence to report.

30. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no items raised.

31. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 4th May 2022. The Annual Parish meeting would be at 7.00 p.m. and the Annual Parish Council meeting at 7.15 p.m.

32. EXCLUSION OF PUBLIC AND PRESS AND RESTRICTION OF DOCUMENTS

RESOLVED:

- a) That under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item as it involves the likely disclosure of exempt information as defined by paragraph 3 of part 1 of Schedule 12A of the Act (s amended from time to time) namely information relating to the financial or business affairs of any particular person (including the authority holding the information).
- b) That all documents and reports relating to the item be confirmed as Not for Publication.

33. STAFFING MATTER

It was agreed that the OSC Caretaker be paid £9.50 per hour. (10 hours per month)

Chairman

The meeting closed at 8.32 p.m.