

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL MEETING HELD
ON WEDNESDAY 3rd JUNE 2026 AT 7.00 p.m.**

Present: - Councillor Hommell (Chair)
Councillors Conchie, Consterdine, Davies, Halliday, Lane, Prowse and Warwick

NDC Councillors Haworth-Booth and Lane

DCC Councillor Tyldesley.

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

50. APOLOGIES

Apologies were received from Councillor Dymond

51. MINUTES

RESOLVED, that the minutes of the meeting held on 6th May 2026 be approved as a correct record and signed by the Chairman.

**52. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

There were no issues raised.

53. DECLARATIONS OF INTEREST

Councillor Hommell declared an interest in item 10 Landkey Football Club as her son was the club Treasurer.

54. PUBLIC SESSION

There were no issues raised by Parishioners.

55. DCC COUNCILLOR REPORT

The Council noted the report (previously circulated) from DCC Councillor Tyldesley. He further reported the following:

- Complaint regarding footpath 4. Unfortunately the contractor had erected barriers before the closure to cut back the overgrown vegetation. The Side Road Order 2019 agreed that footpath 37 would be diverted across the new bridge and footpath 4 would be stopped up where it currently crossed the A361 and diverted to follow the kerb line of Blakeshill Road to the junction at Four Oaks Close.
- Parish Paths Partnership – Membership. That the Parish Council could become members to attract funding towards footpath improvements etc.

It was noted that a new speed awareness sign had been installed at the top of Blakeshill Road. Councillor Halliday stated that a similar sign was also required at the Newland end of the village. DCC Councillor Tyldesley stated that DCC relied on Speedwatch evidence to assess suitability. It was noted that the Speedwatch team were only able to check and record speeds from Landkey towards Swimbridge and not the other way due to the 30 mph speed limit. DCC Tyldesley agreed to get the local Highway Officer to check speeds at the Newlands end of the village.

56. NDC COUNCILLORS' REPORTS

NDC Councillor Haworth-Booth reported the following issues:

- Questions had been asked regarding the works being undertaken at Mount Sanford Road as it was hoped that it was works for the new cycleway/footpath. DCC Councillor Tyldesley agreed to investigate.
- That the refurbishment of 36/37 Boutport Street had been completed and consisted of 11 social rent dwellings, workshop spaces and function rooms.
- That Bridge Chambers had been completed on time and provided a performance space.
- That the Planning Case Officer was attending a Swimbridge PC meeting to discuss the complicated Archipark Planning Application.

Planning Application -150 dwellings - land South of Birch Road, Landkey: Update
The Clerk reported pursuant to minute 46 (b) of 6th May 2026 that he had invited the NDC Service Manager (Development Management) and Service Lead – Affordable Housing Officer to attend a Parish Council meeting to discuss and explain the proposals regarding the partnership with Octopus and the developer Allison Homes, for the above site to be developed with 100% of the site providing affordable homes. However, the Affordable Housing Officer was on sick leave and a date had not yet been arranged.
It was agreed that an Extra Ordinary Parish Council meeting be convened as soon as possible.

NDC Councillor Lane had no issues to report.

57. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE

- a) Update. Councillor Halliday reported that the group did not meet in May but would be meeting on 10th June to discuss the funding plan, finance and s106 funds.
- b) Draft Lease Heads of Terms (previously circulated)
The proposed amendments to the draft Lease Heads of Terms as suggested by the Landkey Mazzard Trust (previously circulated) were agreed.

58. PROVISION OF NAME PLATE FOR THE CAUSEWAY, MANOR ROAD.

Councillor Halliday reported that a resident had, due to deliveries etc having problems finding The Causeway suggested that a sign be erected on the wall. He had obtained a quote from the Sign Shop for a 90 cm x 30 cm sign for £45.00
The Clerk reported that he had contacted North Devon Council who had advised that as it was not an official street name they would not provide a sign.

It was agreed that subject to the consent of Landkey United Charities the quote be accepted and the sign erected on the wall by the Parish Council handyman.

59. LANDKEY AFC – REQUEST TO INCREASE THE NUMBER OF ADVERTISEMENTS HOARDINGS FROM 10 TO 20 AND GRANT TOWARDS NEW DEFIBRILLATOR BATTERY.

Councillor Hommell declared an interest in the above matters as her son was the club Treasurer and was not present during the discussions or voting thereon.
Councillor Prowse (Vice Chair) took the Chair.

The Clerk reported the following requests from Landkey Football Club regarding an increase in the number of advertisements hoardings from 10 to 20 and grant towards new defibrillator battery.

It was agreed:

- a) That the request to increase the number of advertisements hoardings from 10 to 20 approved subject to the new hoardings being located on the north facing side of the pitch and being ideally for local businesses and excluding any gambling advertising.
- b) That a grant of £130 (half the cost) be granted towards the cost of a new battery for the defibrillator.

60. POLICE

There were no issues reported.

61. HIGHWAY MATTERS

The following issues were raised:

Removed Post Box located in the wall The Causeway, Manor , Road, Landkey.

The Council noted the response from Royal Mail which stated that post boxes can be removed for a number of reasons, including health & safety, (for example where a post box had been damaged), low usage, and requests for removal from private land owners in cases where a post box was situated on private land. It was advised that however, that whilst the local councils must be contacted when planning to install a new post box, there was no requirement to inform councils in advance when post boxes were to be removed.

It was considered that the response was not satisfactory. DCC Councillor Tyldesley agreed to follow up on the email response.

62. PLAYING FIELDS

There were no issues raised.

63. MILLENNIUM GREEN

Councillor Consterdine alerted the Council that the kerbing to create the agreed new footpath up to the MUGA was being installed. The land was not part of the Millennium Green. It was

uncertain who owned the land in question. Councillor Davies agreed to provide the contact detail of the developer.

It was also reported that there was some damage to the fence around the new Community Hall site. It was agreed to ask the handyman to have a look and repair.

64. OLD SCHOOL CENTRE

There were no issues raised.

65. PARISH COUNCIL WEBSITE AND NEWSLETTER

The Clerk reported that following several attempts there had been no response from the Electrician regarding the faulty light.

66. SOCIAL MEDIA

It was noted that concern had been raised by Laura regarding the non-delivery of the last few issues of the newsletters. Mair had been unable to get hold of Rose de la Cour who was one of the volunteers who delivered the newsletters. This area had not received the newsletter.

It was agreed that Laura seek a volunteer via the Newsletter and Social Media.

67. GENERAL MAINTENANCE

It was agreed that the grass around the bench at Stoney Lane End be cut.

68. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac Expenses + Printer Ink	£63.83
HMRC Income Tax Payment – Clerk/Caretaker Salary	£234.76
P. Prouse – General Maintenance	£198.00
S. Harman – OSC Sundries	£2.99
PrintworkX – Newsletter	£130.00
North Devon Council – Dog Waste Collection (Oct - March)	£507.30
Landkey AFC – Grant	£670.20
Millennium Green Trust – Grant	£750.00
Landkey Playing Fields Association- Grant	£400.00
J. Snooks – Internal Audit	£250.00
C. Waldron – Website Maintenance	£39.00

(b) The current financial position:

The financial position as at 27 April 2026 - Current A/C £39,464.34 and - Business Reserve 9 April 2026 £23,991.13 was noted.

(c) Audit 2025/2026

Resolved that:

- i) That the Annual Internal Audit Report be noted.
The Clerk report that the following issues had been highlighted – the requirement for an IT Policy and Independent Parish Council Website, the Clerks annual leave and grant to the local Church.
- ii) That the Annual Governance Statement as outlined in section 1 of the Annual Governance and Accountability Return 2025/26 be approved and signed by the Chairman and Clerk
- iii) That the Accounting Statements as outlined in section 2 of the Annual Governance and Accounting Return 2025/26 be approved and signed by the Chairman and Clerk

69. PLANNING MATTERS

The Council noted a report by the Chair of the Planning Committee on applications considered prior to the Parish Council meeting.

70. EMERGENCY PLAN

Councillor Halliday reported that the issue of Emergency Plans had been raised at a Hallshare meeting.

DCC Councillor Tyldesley stated that the Devon Resilience Innovation Project was an avenue for funding and resources to produce an Emergency Plan. He agreed to forward the link to the Clerk.

It was agreed that Councillor Halliday explore the requirements of an Emergency Plan.

71. CORRESPONDENCE

There was correspondence to report.

72. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were issues raised.

73. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be Wednesday 1st July 2026 @ 7.00 p.m.

Chairman the meeting ended at 8.17 p.m.