

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL MEETING HELD
ON WEDNESDAY 2nd SEPTEMBER 2026 AT 7.00 p.m.**

Present: - Councillor Hommell (Chair)
Councillors Consterdine, Davies, Dymond (Minutes 104 – 124),
Halliday, Lane and Prowse

NDC Councillors Haworth-Booth and Lane

DCC Councillor Tyldesley

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

Prior to the commencement of the meeting the Chair presented the Community Shield award for 2026 to Chris Williams for his continued work in the Community.

99. APOLOGIES

Apologies were received from Councillors Conchie and Warwick.

100. MINUTES

RESOLVED, that the minutes of the meeting held on 1st July 2026 be approved as a correct record and signed by the Chairman.

**101. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The following issues were raised:

102. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

103. PUBLIC SESSION

There were no issues raised by Parishioners.

104. DCC COUNCILLOR REPORT

The Council noted the report (previously circulated) from DCC Councillor Tyldesley.

He stated that he would continue pressing South West Water for site-specific answers regarding storm-overflow activity and sewerage discharge and drinking water, monitor the maternity-service recovery plan that will return after 7 weeks temporary closure, and the development of the Local Government Reorganisation Scrutiny Committee's work programme. The government had responded to the DCC judicial review after the last Full Council meeting.

He further reported the following:

- That Landkey and Chulmleigh were currently top of the list for pot hole repairs.
- He had reported the defects to sunken man hole covers as raised by Councillor Lane on Vicarage Road and the junction of Bakery Way.
- Blakeshill Road would be re-surfaced in the next 10 days.
- Plans were currently being drawn up for the Cycle/footpath link along Landkey Road from Newport to Landkey. Councillor Lane stated that more small cuts were required along Landkey Road to allow water to flow into the ditch. The trench had been backfilled but the channels had not been reinstated from the edge of the road to take water away from the road and existing into the open ditch.
- Manor Road. That he had raised the issue that the works by Circet, are undertaken in sections to allow access to Bakery Way and Vicarage Road.

105. NDC COUNCILLORS' REPORTS

NDC Councillor Haworth-Booth reported the following issues:

- New Government Planning rules will be introduced with minor planning housing developments under 500 homes being delegated to Officers to determine.
- That he had been a judge for the dog tail wagging competition at the Landkey Show.
- That there were currently only 4 Speedwatch members and he would be seeking more volunteers and that further to suggestions from residents the first evening Speedwatch session would be held this coming Friday.

NDC Councillor Lane reported that NDC Councillors had received planning training on the new Government changes to the consideration of planning applications.

106. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE

Councillor Halliday reported that the group had last met in July to prepare for the Landkey Show. A leaflet had been circulated at the show (copies tabled) to create community engagement and awareness of the project.

The group would be meeting next week and the focus would now be fund raising. The group has been working with Devon Communities Together who has identified a list of potential funders. An approach has also been received from a person who was a grant application writer.

107. COMMUNITY ROAD WARDEN SCHEME.

The DCC Councillor Tyldesley outlined the Community Road Warden Scheme.

- Road Wardens can help with small but worthwhile jobs such as clearing weeds and drainage channels, cleaning road signs, maintaining fingerposts, caring for verges and, with additional training and repairing small potholes that do not meet the safety defect requirement.
- DCC would fund the training of up to 3 volunteers and provide all equipment and materials.
- DCC would cover the Public Liability Insurance but the Parish Council would need to name the volunteers on the Parish Council insurance Policy.

It was agreed to seek interest from Parishioners and advertise in the newsletter and on Social media.

108. EMERGENCY PLAN: UPDATE.

It was agreed to not to consider an Emergency Plan at present.

109. HANDYPERSON AND NEWSLETTER EDITOR.

The Clerk reported the Handyman had retired and a replacement required. He also reported that David Kallow had taken over from Laura Conway as Editor of the newsletter.

It was agreed:

- a) That an advert be placed in the newsletter and on social media seeking interest in undertaking maintenance/cleaning etc jobs for the Council in the Parish.
- b) That David Kallow be invited to attend the next Parish Council meeting.

110. NDC CONSULTATION ON RENEWAL OF DOGS PUBLIC SPACES PROTECTION ORDER (PSPO).

The Clerk reported the receipt of the above consultation.

It was agreed that the existing areas in the Parish in the current PSPO be continued and renewed.

111. POLICIES AND PROCEDURES.

The following policies and procedures were adopted/reviewed and no amendments made:

- Standing Orders
- Financial Regulations
- Safeguarding Policy
- Community Engagement Statement of Intent
- Statement of Internal Control
- Code of Conduct
- Health & Safety Policy
- GDPR Policy
- Risk Assessment.
- IT Policy

112. POLICE

There were no issues reported.

113. HIGHWAY MATTERS

There were no issues reported.

114. PLAYING FIELDS

There were no issues raised.

115. MILLENNIUM GREEN

There were no issues raised.

116. OLD SCHOOL CENTRE

There were no issues raised.

117. PARISH COUNCIL WEBSITE AND NEWSLETTER

The Clerk reported he had spoken to Charles Waldron and sought information from Parish Online regarding the provision of a Website .gov.uk domain and email addresses.

It was agreed that the Clerk be authorised to obtain a Website .gov.uk domain and Parish Clerk .gov.uk email address.

118. SOCIAL MEDIA

There were no issues raised.

119. GENERAL MAINTENANCE

Councillor Prowse stated that the Landkey Sculpture required cleaning and refreshing. He agreed to try and find a contact for the Sculpturer to ascertain how and if it could be cleaned.

120. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

August

M. Isaac Expenses	£15.19
HMRC Income Tax Payment – Clerk/Caretaker Salary	£234.56
North Devon Council- Dog Bin Emptying	£266.79
W. Prouse – General Maintenance	£144.00
S. Harman – Stationary	£3.00

September

M. Isaac - Expenses	£26.58
HMRC Income Tax Payment – Clerk/Caretaker Salary	£234.76
Glover Stanbury – Pay Roll Management	£305.28
PrintworkX – Newsletter	£130.00
C Waldron – Website Maintenance	£39.00
M. Isaac – National Pay Award – Net Arrears Payment	£102.35
PKF Littlejohn – External Audit	£252.00

S Harman – Photocopying	£4.00
R . Halliday – Community Shield Engraving	£9.95

(b) The current financial position:

The financial position as at 27 July 2026 - Current A/C £27,464.21 and - Business Reserve 9 July 2026 £24,021.05 was noted.

(c) Audit 2025-2026.

The Council noted that the accounts for 2025/26 had been signed off by the external auditor and the comments made. Report and Certificate (previously circulated).

(d) National Pay Award 2025-2026.

The annual pay award of 3.3% pro rata for 2026/27 was noted and agreed.

121. PLANNING MATTERS

The Council noted a report by the Chair of the Planning Committee on applications considered prior to the Parish Council meeting.

122. CORRESPONDENCE

There was correspondence to report.

123. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

Cleaning of the War Memorial.

Landkey Sculpture – Cleaning/Refurbishment

124. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 7th October 2026 @ 7.00 p.m.

Chairman the meeting ended at 8.30 p.m.