

**MINUTES OF A VIRTUAL MEETING OF LANDKEY PARISH COUNCIL HELD
ON WEDNESDAY 2nd DECEMBER 2020 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Mrs Hommell, Lane, Mrs Nel, Mrs Morton and Prowse.

M Isaac (Clerk) and NDC Councillor Luggar

In Attendance: Parishioner/Members of the Public - 2

97. APOLOGIES

Apologies were received from DCC Councillor Edgell

98. MINUTES

a) RESOLVED, that the minutes of the meeting held on 4th November 2020 be approved as a correct record and signed by the Chairman.

b) Matters Arising:

i) Minute 87 DCC works, Acland Bridge: Update

The Clerk reported that David Wines, DCC was going to visit the site and assess the issues raised.

**99. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

There were no issues raised.

100. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

101. PUBLIC SESSION

There were no questions from Parishioners.

102. ST PAULS CHURCH RECOVERY PLANS.

The Council waived standing orders to allow Mr C Waldron to address the Council.

Mr Waldron outlined the challenges facing the Church and Village due to the pandemic.

The church has been unable to hold fundraising events as it would normally, leading to a shortfall in funds and the size of the congregation has fallen. The responsibility for running the church rests with fewer people. It believes that it has a future but the way that it functions will need to change and that cooperation with the Parish Council and other bodies is important to help it - and the village - to find ways to recover from the pandemic.

The Church Liaises with Landkey Primary School for services such as Easter, Harvest and Christmas and has links with village organisations including the Village Hall, WI, Mothers' Union and others and supports charitable giving, including Christian Aid, Water Aid The Children's Society (via Christingle) and food for the needy.

It has undertaken many improvements including:

- Sound system (approx. 2010)
- Church clock regulator - 2014
- New bell ropes - 2019
- Bell inspection – 2019. In working order, but eventually in need of a quarter turn

He outlined the financial commitment of the Church:

- The church was funded by contributions from its congregation
- It was required to pay around £11,000 per year to the Diocese of Exeter as its "Parish Share"
- Annual buildings insurance was £4,400.
- Annual basic running costs were at least £22,000
- The building was generally in good condition but needed £6,000 - worth of roof repairs

During the pandemic the Church closed once the first lockdown was announced on 23rd March 2020. The Revd Shaun recorded services online which were/are accessible via Facebook. The church reopened for private prayer on 17th June 2020 with services restarting on 2nd August and Congregation members were invited to make financial contributions online in place of the collection plate.

Looking to the future he stated that greatest priority was to build support for the church and develop discussions with organisations and individuals to identify ways that St Paul's could best meet the spiritual and pastoral needs of its parishioners. The building could be adapted to help meet those needs.

Help was sought from the Parish Council on identifying funding, especially for projects of community benefit.

It was agreed that an item be placed on future agenda to continue contact with the Church and assist with a recovery plan.

103. PROVISION OF EMERGENCY FLOOD KIT.

The Clerk gave apologies on behalf of Taz Pollard and stated that an example and approximate costing of a pump had been previously circulated to all members.

He further stated that Taz had currently raised £63.15 from selling pottery pumpkins towards the cost.

It was considered that there were issues regarding storage and access to any equipment. Concern was expressed regarding an electric pump and a two-stroke diesel pump may be more appropriate.

It was agreed that the residents be requested to research other community models and prepare a plan/proposals and report back to the next/a future Parish Council meeting.

104. DCC COUNCILLOR REPORT

There was no DCC Councillor update

105. NDC COUNCILLORS REPORTS

NDC Councillor Luggar reported that NDC had set up a Community Support Hub to provide support to individuals through the pandemic and that due to staff quarantines in the Trade and Waste & Recycling department if a collection was missed the instruction was to leave it out for 48 hours and if then not collected would be collected on the next scheduled collection.

106. ALLOTMENTS - UPDATE

The Chairman reported that the lease and letting agreement had received had been received for signing by the Parish Council and the Allotment Association.

107. NEW COMMUNITY BUILDING - UPDATE

The Clerk reported that the following information had been received from Martin Rich of 'Devon Communities Together' (previously circulated):

Catalyst Consultancy Services £2k-£3k

- Business planning and funding applications
- Operating policies and procedures
- Community engagement - this will probably be an online exercise to start with

Solicitor Fees £3k

- Work to assist the creation of a Charitable Incorporated Organisation

Architect Fees £4k

- Building design and specification prior to any planning application

The Chairman stated that he had received interest from 4 local people who were interested in being part of the Project Team. It was noted that other names had also been forwarded for consideration. (Information previously circulated to Councillors)

It was agreed:

- a) That a Project Team be appointed to manage the project and the 4 local interested people be appointed to the Project Team.
- b) That an informal meeting be arranged of the Project Team and Martin Rich in January to get a broader understanding of the issues.
- c) That the Parish Council draft a Terms of Reference for the Project Team.

108. POLICE

There were no issues to report

109. HIGHWAY MATTERS

Councillor Nel raised concerns that the free School Bus to Park School from Landkey was being cancelled as from next February 2021 due to the safe route agreed by DCC.

It was agreed to again raise the issue with DCC Councillor Edgell.

The Chairman referred to an email from Mrs Brown regarding speeding through the village. He agreed to explore the provision and costs of flashing traffic calming signs.

110. PLAYING FIELDS

There were no issues to report

111. MILLENNIUM GREEN

There were no issues to report

112. OLD SCHOOL CENTRE

Councillor Beer reported that he hoped to remove the sacks of rubber chippings next week.

It was agreed that Wayne Hommell be asked to cut the grass and hedge in the Old School Centre.

Councillor Mrs Hommell declared an interest.

113. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues to report.

114. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Expenses	£511.62
HMRC	Income Tax Payment – Clerk Salary	£112.20
C. Waldron	Quarterly website maintenance	£33.00
Royal British Legion	Poppy Wreath	£50.00
Lonsdale	Newsletter	£121.00

b) Current Financial Position

That the following current financial position be noted: As of 30 October 2020 - Current A/C £52,262.26 and 9 October 2020 - Business Reserve £23,260.65

c) Precept 2021/22

Council noted the half yearly bank reconciliation (previously circulated)

Resolved that the Parish precept for 2021/2022 be £20,475 (no increase)

115. PLANNING MATTERS

The Council considered the following planning application:

- a) 72383 Extensions to the side and rear. Alterations to the roof form including a dormer window (amended description), 1 St Keyes Close, Landkey.

RECOMMENDED that the application be REFUSED for the following reasons:

- i) Over intensification of the site as it was considered to be a very large extension.
ii) Detrimental effect on the neighbouring properties in respect of loss of light, privacy and amenities.

Councillor Lane wished it recorded that he abstained from voting

116. CORRESPONDENCE

The Clerk reported the receipt of the following correspondence:

- a) The Council noted a letter from Landkey AFC thanking the Council for its grant award.
b) The Council considered an email from Mr T Parkin regarding the provision of a Pump track in Landkey. The Council noted and in principle supported the proposal.
c) The Council noted a letter from Citizens Advice regarding a donation request.

117. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no issues raised.

118. DATE OF NEXT MEETING

It was noted that the next virtual or face to face Parish Council meeting would be on Wednesday 6th January at 7.00 p.m.

Chairman

The meeting closed at 8.55 p.m.