

**MINUTES OF A MEETING OF LANDKEY PARISH COUNCIL MEETING HELD
ON WEDNESDAY 1st JULY 2026 AT 7.00 p.m.**

Present: - Councillor Halliday (In the Chair)
Councillors Consterdine, Davies, Lane and Warwick

NDC Councillors Haworth-Booth and Lane

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

In the absence of the Chair and Vice Chair Councillor Halliday was appointed to Chair the meeting.

74. APOLOGIES

Apologies were received from Councillors Conchie, Dymond, Hommell and Prowse and DCC Councillor Tyldesley

75. MINUTES

RESOLVED, that the minutes of the meeting held on 3rd June 2026 be approved as a correct record and signed by the Chairman.

Councillor Halliday updated Council on the public meeting held on 24th June 2026 regarding the 150 homes development off Birch Lane. He had prepared a summary of the meeting, which he read to the Council to be placed on Social Media and the Newsletter for residents information.

**76. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR
SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The following issues were raised:

- a) E Mail from Landkey FC regarding the provision of a new green shipping container on the Landkey Playing Fields for the storage of equipment.
It was agreed that clarification be sought regarding the submission of a Planning Application. The Council agreed to a planning application being submitted in its name on behalf of the football club subject to the football club preparing and submitting the application and obtaining the consent of the land owner, Landkey Playing Fields Association.
- b) E Mail from the People and Place Team, North Devon Council and Torridge District Council regarding a public Scoping consultation.
It was agreed that the Council's Shaping Our Future Document be submitted as the Council response and the consultation put on Social Media .

77. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

78. PUBLIC SESSION

There were no issues raised by Parishioners.

79. DCC COUNCILLOR REPORT

The Council noted the report (previously circulated) from DCC Councillor Tyldesley.

80. NDC COUNCILLORS' REPORTS

NDC Councillor Haworth-Booth reported the following issues:

- Local Plan Scoping Consultation
- That the feasibility study for the provision of the Footpath/Cycleway from Newport to Landkey had been completed and that possibly works may commence this year but at the latest by 2029.
- That he had received an award from the Devon and Cornwall Police Commissioner for his work and involvement in Speedwatch.
- That a new volunteer was undertaking training.
- That NDC had committed to sorting the Oliver Building site before it was dissolved.
- That he had granted £100 from his Community Councillor Budget to the Millennium Green Trust towards a scarifier.

NDC Councillor Lane had no issues to report.

81. LANDKEY MAZZARD COMMUNITY HALL TRUST WORKING GROUP – UPDATE

Councillor Halliday reported that the group had met at the end of June and would be having a presence at the Landkey Show to raise awareness and engage with the Community on the project. Devon Communities Together would be engaged to scope a funding strategy.

82. IT POLICY.

The IT Policy (previously circulated) was adopted.

83. NEW WEBSITE DOMAIN AND E MAIL ADDRESSES.

It was agreed that the Clerk be authorised to set up of a .gov.uk domain address and .gov.uk email addresses and speak to Charles Waldron regarding the current website.

84. EMERGENCY PLAN: UPDATE.

Councillor Halliday reported he had contacted Devon Communities Together to seek information regarding the process and examples of Parish Emergency Plans.

It was agreed that he would pass the information to the Clerk for distribution and consideration at the September Parish Council meeting.

85. COMMUNITY SHIELD AWARD 2026

It was agreed that Chris Williams be awarded the Community Shield for 2026.

86. POLICE

There were no issues reported.

87. HIGHWAY MATTERS

The following issues were raise:

88. PLAYING FIELDS

There were no issues raised.

89. MILLENNIUM GREEN

There were no issues raised.

90. OLD SCHOOL CENTRE

There were no issues raised.

91. PARISH COUNCIL WEBSITE AND NEWSLETTER

There were no issues raised.

92. SOCIAL MEDIA

There were no issues raised.

93. GENERAL MAINTENANCE

Councillor Davies reported that the weeds inside and outside the Tanners Road play area required cutting. The weeds inside the play area were damaging the tarmac.
It was agreed that the handyman be requested to cut.

94. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac Expenses	£22.72
HMRC Income Tax Payment – Clerk/Caretaker Salary	£234.76
Landkey AFC – Grant towards new Defibrillator battery	£130.00
R. Halliday – New Street sign (Street Signs Direct)	£108.00
W. Prouse – General Maintenance	£72.00

It was noted that due to the requirements of the NDC Conservation Officer and a better quality sign, the street sign had cost more than the previous agreed quote.

Authority was delegated to the Clerk to approve payments in August for signature.

(b) The current financial position:

The financial position as at 29 May 2026 - Current A/C £32,719.13 and – Business Reserve 11 May 2026 £24,001.65 was noted.

95. PLANNING MATTERS

The Council noted a report by the Chair of the Planning Committee on applications considered prior to the Parish Council meeting.

96. CORRESPONDENCE

There was correspondence to report.

97. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no issues raised.

98. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Wednesday 2nd September 2026 @ 7.00 p.m. and that there may be the possibility of a Planning Committee meeting on Wednesday 5th August 2026 .

Chairman the meeting ended at 7.58 p.m.