

**MINUTES OF A VIRTUAL MEETING OF LANDKEY PARISH COUNCIL HELD
ON WEDNESDAY 1st JULY 2020 AT 7.00 pm**

Present: - Councillor Halliday (Chairman)
Councillors Beer, Mrs Hommell, Lane, Mrs Morton and Prowse

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - None

14. APOLOGIES

Apologies were received from Councillor Lovell

15. PUBLIC SESSION

There were no questions from Parishioners.

16. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

17. DCC COUNCILLOR REPORT

There was no DCC Councillor update

18. NDC COUNCILLORS REPORTS

There was no NDC Councillors update

19. MINUTES

RESOLVED, that the minutes of the meeting held on 3rd June 2020 be approved as a correct record and signed by the Chairman.

20. COMMUNITY AWARD 2020/21

It was agreed that the Community Award for 2020/21 be awarded to Janet Dymond in appreciation of her work in the Parish over a number of years.

It was also agreed to formally thank Laura Potts, who had volunteered to help vulnerable people in the village during the recent Covid pandemic.

21. BT PAYPHONE ADOPTION – CHURCH MEADOW: UPDATE

The Clerk reported that a decision was still awaited from Landkey United Charities, the owners of the land as to whether they would allow the Parish Council to adopt the BT Telephone box.

BT had advised that it would not be possible to relocate the telephone box. If the landowner would not give consent for its adoption in its present location it would be removed.

It was reported that the Landkey United Charities had agreed to the Parish Council adopting the phone box subject to it being maintained. The Clerk stated that he had had no formal response from the Charity.

It was agreed that the Clerk seek formal confirmation that the Charity has agreed to the Parish Council adopting the phone box and if so a formal agreement be sought to ensure future access by the Parish Council to undertake maintenance.

22. ALLOTMENTS - UPDATE

The Chairman reported that he had responded to questions raised by the Council's Solicitor but had had no further update.

He stated that the allotment was fully occupied and that there was a short waiting list. The Association were looking into the provision of a water supply.

23. NEW COMMUNITY BUILDING - UPDATE

The Chairman reported that the provision of a new Community Building was currently in abeyance due to the virus.

24. REVIEW OF CHARGES – OLD SCHOOL CENTRE

The Clerk reported that the internal auditor had commented that the charges should be reviewed annually. The current charges had been reviewed periodically but had remained unchanged since 2012.

It was agreed that the charges for the Old School Centre remain as at present and not amended as follows:

Local Community Groups - £6.25 per hour but a minimum of £15 for 2 hours

Non-Community Use ie Birthday Parties - £20 per hour for residents of Landkey Parish and £25 per hour for non-residents of the Parish

25. GRANT APPLICATIONS

The Clerk reported that the internal auditor had commented that some organisations accounts suggested that the amount granted in some cases was unnecessary and the Council could potentially be open to challenge.

Council approved the following grants to community organisations 2020/21:

		Cllrs. Declaration of interest
Landkey AFC	£400	
Millennium Green Trust	£300	Cllr Mrs Morton
St Pauls Church	£400	
Landkey Playing Field Cttee	£200	Cllr Lane
Landkey Allotment Association	£200	

26. GENERAL DATA PROTECTION REGULATIONS POLICY

The Council considered and adopted the General Data Protection Regulations Policy (previously circulated)

27. ANNUAL PLAYGROUND INSPECTION

The Council considered the independent annual RoSPA playground inspection report.

It was reported that weeds/grass was growing up through the membrane.

The Clerk reported that following the relaxation of the lockdown rules by the Government, play areas could re-open as from 4 July 2020. There were certain criteria that had to be complied with and he had prepared a notice to be erected at all entrances to the play area advising the rules for use.

It was agreed

- a) That the Clerk seek a quote from TK Play to undertake the work identified in the RoSPA independent report and that authority be delegated to the Clerk in consultation with the Chairman to accept the quote.
- b) That North Devon Homes be contacted to ascertain what provision they had made to re-open the Bakery Way Play area.

28. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

M. Isaac	Clerks Expenses	£24.22
C. Waldron	Quarterly Web Site Maintenance Fee	£33.00
J. Snooks	Internal Audit Fee	£200.00
North Devon Council	Dog Bin Emptying	£78.00

b) Current Financial Position

That the following current financial position be noted: Current A/C as at 27 May 2020 £43,786.71 and Business Reserve as at 11 May 2020 £23,257.57

29. PLANNING MATTERS

The Council considered the following planning application:

71545 Extensions and alterations to dwelling, Venn Cottage, Portmore, Barnstaple

Recommended – No comment as the plans were not available on NDC Website

30. A361/A39 NORTH DEVON LINK ROAD (SIDE ORDER) ORDER 2019 VARIATION ORDER 2020 – CORRECTING DIVERSION ROUTE AND ALIGNMENT OF FOOTPATH NO 4 LANDKEY

The Council considered the above side order to correct the diversion route and alignment of Footpath No 4 Landkey

It was agreed:

- a) That there were no objections to the order
- b) That the footpath be tarmacked and be able to be used by everyone, including cyclists and the disabled.

31. CORRESPONDENCE

The Council noted the receipt of an email from North Devon Council regarding the current s106 Open Spacing funding priorities in the Parish.

- Green link pavement between Landkey & Barnstaple
- Community Village hall refurbishment
- Creation of a hardstanding events area & footpath works

It was agreed that the provision of a New Community Building be added to the priority list

32. ITEMS FOR DISCUSSION AT FUTURE MEETINGS

There were no items raised.

Councillor Beer expressed concern that there had been no action taken regarding the removal of trees from the stream. He stated that now there was an ideal opportunity due to the dry weather. The Millennium Green Trustees had originally refused consent to access the trees via the Millennium Green due to the wet weather. He had no further contact.

He agreed to contact the Trustees again. Councillor Lane agreed to assist if possible.

33. DATE OF NEXT MEETING

It was noted that the next virtual or face to face Parish Council meeting would be on Wednesday 2nd September 2020 at 7.00 p.m.

Chairman

The meeting closed at 8.20 p.m.